



SARAWAK HOUSING AND REAL ESTATE DEVELOPERS' ASSOCIATION

SHEDA STATE SECRETARIAT ADDRESS:

Sub-Lot 42, 2nd Floor, Tabuan Stutong Commercial Centre
Jalan Setia Raja, 93350 Kuching, Sarawak
Tel : +6 082-366 334, 366 434, 366 960 Fax :+6 082-365 001
Email: secretariat@sheda.org.my
Website: www.sheda.org.my

MEMBERSHIP APPLICATION FORM

**CATEGORY
ORDINARY / AFFILIATED**

SARAWAK HOUSING AND REAL ESTATE DEVELOPERS' ASSOCIATION

APPLICATION FOR MEMBERSHIP

ELIGIBILITY

Membership of the Association is opened to any company engaged in housing development or property development in Sarawak provided that such company shall have a business office in Sarawak.

MEMBERSHIP CATEGORIES & FEES

Category	Definition	Entrance Fee	Subscription Fee
Ordinary Member	Any company that meets the above requirements	*RM3000	*RM1200 per annum
Affiliated Member	Any company which is a subsidiary of an Ordinary Member	*RM1000	*RM800 per annum

*** All figures quoted are exclusive of GST at 6%**

REQUIREMENT

- Company details
- Project details
- Referee Consent (*Proposer & Secunder must be valid SHEDA Ordinary Members*) / Sign & Company Stamp)
- Borang 1 (*The Business, Professions & Trading Licensing Ordinance*) note # 1
- Borang 13 (*Certificate of incorporation on change of name*) note # 1
- Form 9 (*Business Registration Certificate*) note # 1
- Form 24 (*Return of Allotment shares*) note # 1
- Form 49 (*Particulars of Directors, Managers & Secretaries & Changes of Particulars*) note # 1
- Certificate of Paid Up Capital (*minimum RM100,000*) note # 1
- For Bintulu Division – Copy of letter of approval from BDA for Conversion & Subdivision on Projects note # 2
- For Other Division – Copy of letter of approval from Land & Survey Department for Conversion & Subdivision on Projects note # 2
- Copy of land development agreement and Sales & Purchase Agreement note # 2
- Copy of SPA Approval Plan note # 2
- Extract of Land Title certified by Registrar (*Original copy*)
- Copy of Land Title note # 2
- Copy of Project Brochure
- Copy of Developers License (License No./ Expiry Date) note # 1
- Copy of Advertisement Permit (License No./ Expiry Date) note # 1

- **Entrance Fee / Subscription Fee - RM 4200 (Ordinary Member)**
-RM 1800 (Affiliated Member)

Note:

1 certified true copy by company auditors

2 certified true copy by co. lawyer2

APPLICATION & DECLARATION

**To: The Secretary-General
SARAWAK HOUSING AND REAL ESTATE DEVELOPERS' ASSOCIATION (SHEDA)**

We wish to apply for the following membership and enclosed the following documents for your consideration:

- | Ordinary Member | | Affiliated Member | |
|--|--------------------------|-------------------|--------------------------|
| • A duly completed application form | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Borang 1 (<i>The Business, Professions & Trading Licensing Ordinance- Certified true copy by auditors</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Borang 13 (<i>Certificate of incorporation on change of name - Certified true copy by auditors</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Form 9 (<i>Business Registration Certificate - Certified true copy by co. auditors</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Form 24, (<i>Return of Allotment Shares - Certified true copy by co. auditors</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Form 49 (<i>Particulars of Directors, Managers & Secretaries & Changes of Particulars</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Certification of Paid Up Capital (<i>Minimum RM100,000 - Original Copy & Certified true copy by co. auditors</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of letter of approval from BDA or Land & Survey Department for Conversion & Subdivision on Projects (<i>certified by true copy by co. lawyer</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of Land Development and Sales & Purchase Agreement (<i>Certified true copy by co. lawyer</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Extract of Land Title (<i>Original Copy & Certified true copy by co. auditors</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of Land Title (<i>Certified true copy by co. lawyer</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of SPA Approval Plan (<i>Certified true copy by co. lawyer</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of Project Brochure | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of Developers License (License No./ Expiry Date) <i>Certified true copy by co. auditors</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of Advertisement Permit (License No./ Expiry Date) <i>Certified true copy by co. auditors</i>) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Entrance Fee / Subscription Fee - RM4200 (Ordinary Member) | <input type="checkbox"/> | | <input type="checkbox"/> |
| - RM1800 (Affiliated Member) | <input type="checkbox"/> | | <input type="checkbox"/> |

Enclose herewith a cheque no: _____ for the sum of RM _____ being payment of entrance and subscription fees for the year _____ payable to "SARAWAK HOUSING AND REAL ESTATE DEVELOPERS' ASSOCIATION"

We declare that the information supplied in this application is true. We also hereby agree to abide by the Rules & Constitution of the Association

SIGNATURE & COMPANY STAMP

Name : _____
 Designation : _____
 Date : _____

Note: The Association reserves the right to reject any application without assigning any reason thereof.

FOR OFFICE USE ONLY

Checked by: _____ Date _____

Remarks : _____

Date of Approval: _____ Membership No: _____

Approval by Council : _____ / _____ (to be signed by President / Secretary-General)

Remarks (if any for rejection): _____

PROJECT DETAILS

Section A – Details of Current & On Going Project

Name of Project & Location	Approval no.	Total Land Area	Total No of Units	Type of development (No of Units)			
				Residential	Commercial	Industrial	Others

Section B – Completed Project

Name of Project & Location	Total Land Area	No of Units	Date Completed

Section C – Project Under Planning / Submitted for Planning Approval

Name of Project & Location	Total Land Area	No of Units	Type of Development

COMPANY & REPRESENTATIVE(S) DETAILS

Kindly complete the particulars in the appropriate sections in block letters.

Name of Company:

Registered Address :

Correspondence:

Telephone No (s):

Fax No:

Email Address:

Website:

Date of Formation
Of Company:

Paid-up Capital
as at.....)

Name of
Representative (1):

Identity Card No:

Male (M)
Female (F)

Designation:

H/P No:

Professional
Qualification (if any):

Name of alternate
Representative (2):

Identity Card No:

Male (M)
Female (F)

Designation:

H/P No:

Professional
Qualification (if any)

PROPOSER & SECONDER

PROPOSER

We, _____ (Name of Company) hereby proposed this application for membership.

SIGNATURE OF PROPOSER & COMPANY'S STAMP

Name : _____

Designation : _____

Membership No: _____

Receipt Number: _____ Subs Yr: _____

SECONDER

We, _____ (Name of Company) hereby second this application for membership.

SIGNATURE OF SECONDER & COMPANY'S STAMP

Name : _____

Designation : _____

Membership No: _____

Receipt Number: _____ Subs Yr: _____

NOTE:

The Proposer and Seconder must be Ordinary Members of the Association with no outstanding subscription due for that particular year.