



SHEDA COMMUNIQUE

June 2020

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Focusing on:

**Malaysia Residential Property
Data 2019 >>P3**

**Sarawak Residential Property
Data 1Q 2020 >>P5**

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News Flash

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Malaysia Residential Property Market 2019

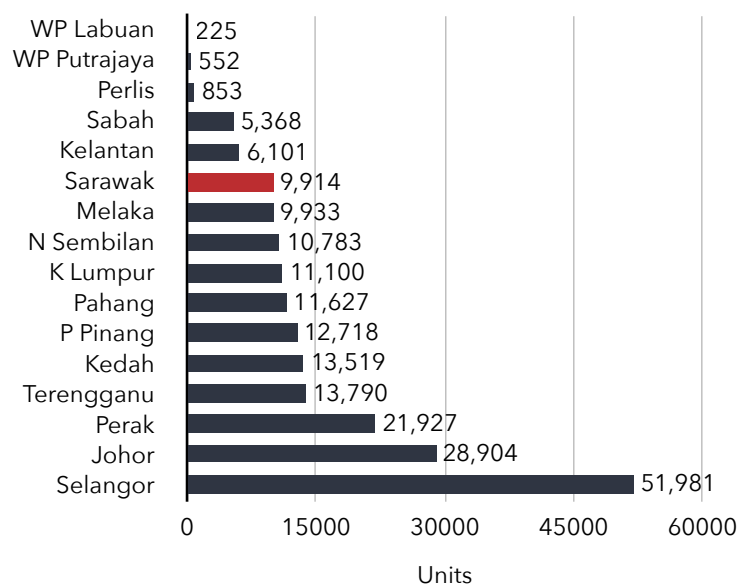
In this issue, we shall focus on residential property market, with references to the Malaysia Residential Property 2019 and Sarawak Residential Report 1Q 2020, with our readers.

The year 2019 recorded a total of 209,295 residual property transactions worth RM72.41 billion. This marked an increase of 6.0% in volume and 5.3% in value as compared with 2018 (197,385 transactions worth RM68.75 billion).

2019 also saw an improvement in performances across nation with all states except Negeri Sembilan and Perak, recorded higher transactional volumes. The uptrends in Kuala Lumpur (1.1%), Selangor (8.9%), Johor (7.5%) and Pulau Pinang (1.3%) supported the overall increase in the sub-sector. These four major states constituted 50% of the total national residential volume.

The terraced-house transactions have made up 40% of the total transaction volume, which was the highest among the residential sub-sector. This was followed by high-rise units at around 15% of the total volume of transactions. On the price range scenario, demand continued to focus on properties valued at RM300k and below, and this had accounted for 61.7% of the residential transactions. Meanwhile, properties valued at the RM300k - RM500k range made up 21.3% of the total volume of transaction, and 13.3% and 3.7% were contributed by those in the RM500k - RM1M range and more than RM1M respectively.

Residential Property Transactions 2019 by State

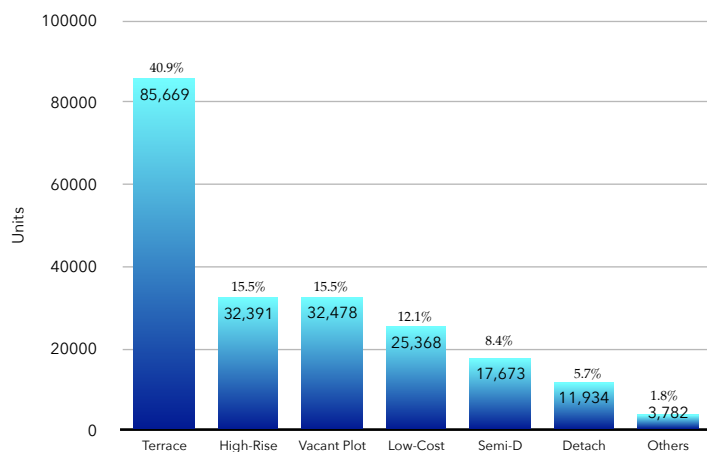


Transaction Data
(Primary + Secondary Market)

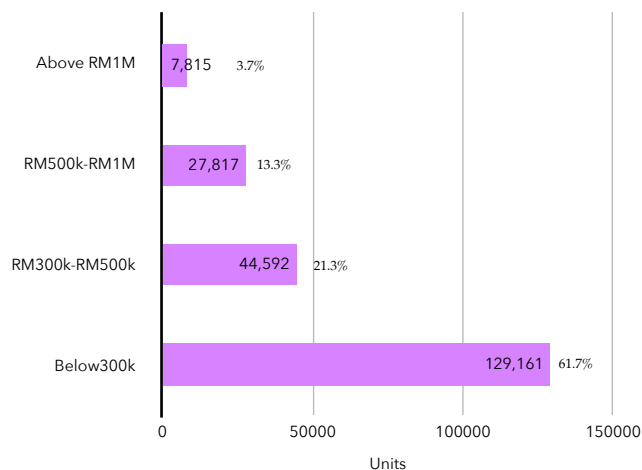
209,295

Total residential property transactions 2019 in Malaysia were 209,295 units. Selangor(24.8%) contributed the most, followed by Johor (13.8%) and Perak (10.5%).

Residential Property Transactions 2019 by Type

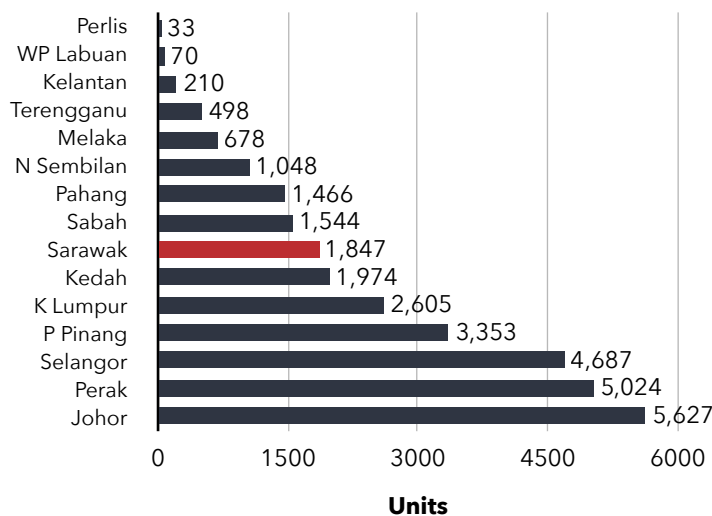


Residential Property Transactions 2019 by Price Range



Malaysia Residential Property Market 2019

Overhang Residential Units in 2019 by State



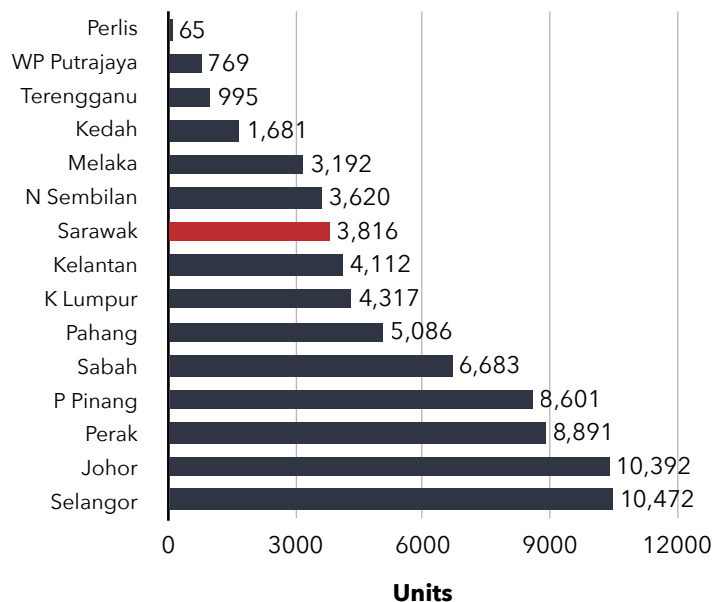
Price Range	Overhang Residential Units		
	TH	SD & D	High-Rise
<RM200k	1,832	78	1,835
>RM200k≤RM300k	1,564	152	3,863
>RM300k≤RM500k	3,144	1,082	3,438
>RM500k≤RM700k	1,389	651	3,280
>RM700k≤RM1M	1,190	543	1,270
>RM1M	762	1,420	1,279
Total	9,881	3,926	14,965

The table above depicts the overhang units by type and price range.

There was a total of 30,664 overhang units in 2019, 28,772 units of these were terrace house, semi detached and high-rise.

Sarawak ranked No.7 in terms of overhang residential units.

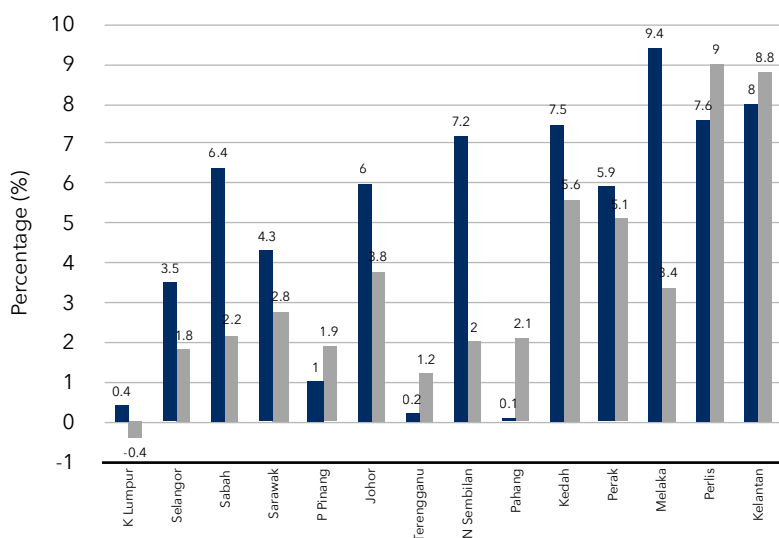
Unsold Residential Units under Construction in 2019 by State



Price Range	Unsold residential units under Construction (Units)		
	TH	SD & D	High-Rise
<RM200k	4,920	424	5,405
>RM200k≤RM300k	7,751	795	9,779
>RM300k≤RM500k	7,171	1,813	10,538
>RM500k≤RM700k	3,184	1,164	6,572
>RM700k≤RM1M	2,045	608	2,372
>RM1M	824	1,332	1,824
Total	25,895	6,139	36,490

Malaysia had a total of 72,692 units unsold under construction of which 68,524 units (94%) fell under terraced, semi-detached, detached and high-rise. High-rise units at price range more than RM300k but less than RM500k formed the bulk of the unsold units under construction followed by terrace, semi-detached and detached.

Malaysia House Price Index (MHPI): Annual Percentage Change by State (2019 vs 2018)



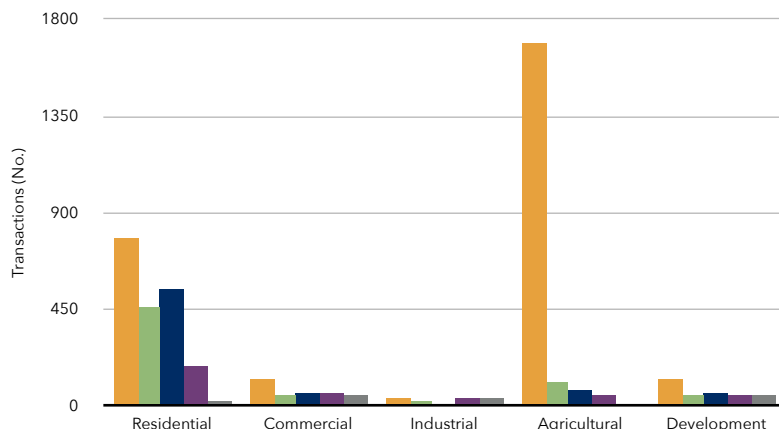
Rank		Index Point		Average House Price (RM)	
		2018	2019	2018	2019
	Malaysia	193.7	197.5	417,974	426,155
1	K Lumpur	198.5	197.8	788,186	785,214
2	Selangor	198.2	201.7	480,532	489,171
3	Sabah	176.9	180.7	453,685	463,483
4	Sarawak	172.8	177.7	440,683	453,152
5	P Pinang	191.7	195.4	429,900	438,100
6	Johor	218.5	226.8	340,907	353,811
7	Terengganu	171.2	173.2	269,861	272,924
8	N Sembilan	186.9	190.6	250,851	255,834
9	Pahang	173.1	176.8	228,495	233,344
10	Kedah	167.3	176.6	217,377	229,571
11	Perak	181.3	190.6	207,542	218,170
12	Melaka	166.7	172.4	183,834	190,150
13	Perlis	167.5	182.7	182,907	199,399
14	Kelantan	154.8	168.4	177,149	192,684

Sarawak Residential Property Data 1Q 2020

In 1Q 2020, residential sub-sector recorded the highest transactions of 1,987 units. Trailing behind in descending order were agricultural, commercial, development and industrial transactions. On the transacted values, residential recorded the highest of RM575.64 million, followed by development, agricultural, commercial and industrial.

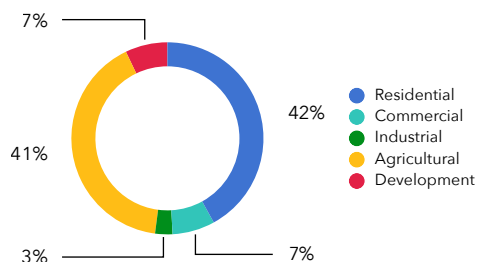
In 2019, the residential sub-sector out-performed other sub-sectors, dominating 42.3% of the total volume transactions. This was followed by agriculture (39.3%), development land (8.4%), commercial (8.1%) and industrial (2.0%).

Transactions of Principal Property Sub-Sectors by Price Range(1Q 2020)

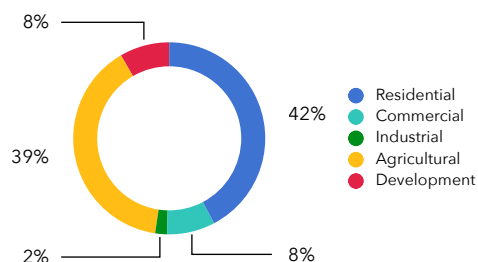


	Residential	Commercial	Industrial	Agricultural	Development
<RM200k	785	122	36	1,688	125
>RM200k≤RM300k	455	51	21	114	43
>RM300k≤RM500k	542	57	15	70	63
>RM500k≤RM1M	185	65	32	45	53
>RM1M	20	44	34	15	53
Total	1,987	339	138	1,932	337

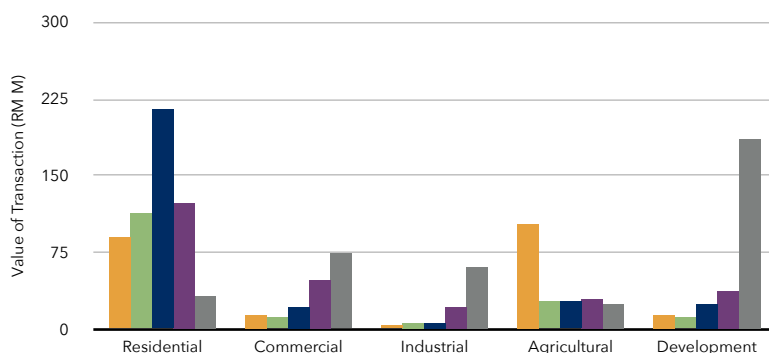
Contribution to Transaction Volume by Sub-sector Q1 2020



Contribution to Transaction Volume by Sub-sector 2019

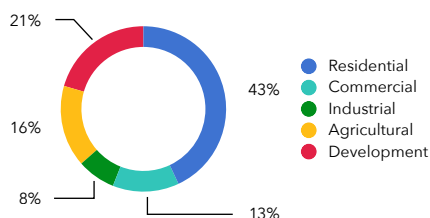


Value of Transactions for the Principal Property Sub-Sectors by Price Range (1Q 2020)

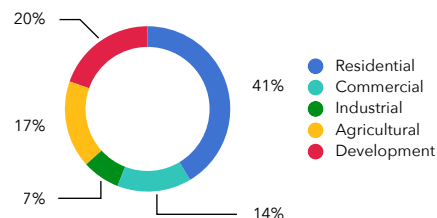


	Residential	Commercial	Industrial	Agricultural	Development
<RM200k	90.92	13.37	5.05	102	13.99
>RM200k≤RM300k	114.31	13.05	5.81	28.76	11.28
>RM300k≤RM500k	215.88	22.85	5.73	26.7	24.63
>RM500k≤RM1M	122.7	49.26	23.08	31.46	38.53
>RM1M	32.53	75.43	60.84	25.11	186.34
Total	575.64	173.96	100.51	214.03	274.77

Contribution to Transaction Value by Sub-sector 1Q 2020

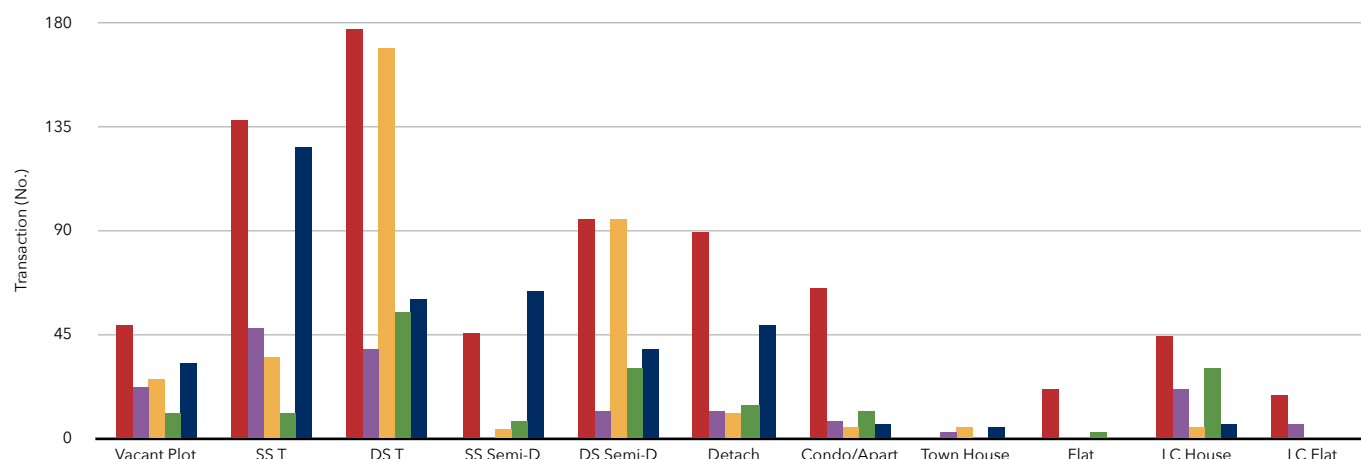


Contribution to Transaction Value by Sub-sector 2019



Sarawak Residential Property Data 1Q 2020

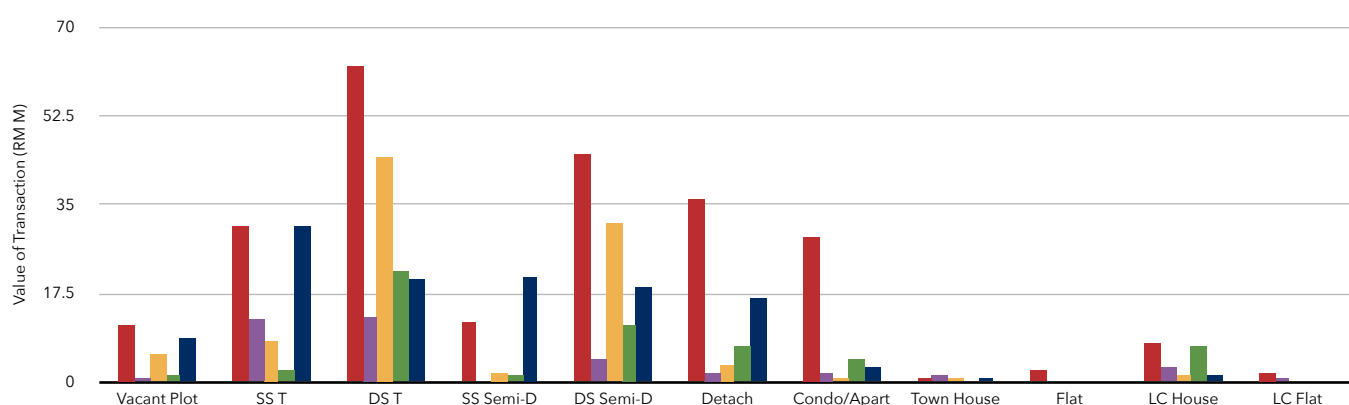
Residential Property Transaction according to Type and District (1Q 2020)



	Vacant Plot	SS T	DS T	SS Semi-D	DS Semi-D	Detach	Condo/Apart	Town House	Flat	LC House	LC Flat
Kuching	49	138	177	45	95	89	65	1	21	44	19
Samarahan	22	48	38	1	12	12	7	2	1	21	6
Sibü	26	35	169	4	95	11	5	5	0	5	0
Bintulu	10	10	55	7	30	14	12	0	3	30	1
Miri	33	126	60	64	38	49	6	5	0	6	0
Total	140	357	499	121	270	175	95	13	25	106	26

Total number of residential properties transaction by type in five major districts in Sarawak recorded 1,827 units. The bar chart indicated that Terrace- house has the highest transaction rate, followed by Semi-Detached, Detached and Condo/ Apartment.

Value of Residential Property Transaction according to Type and District (1Q 2020)

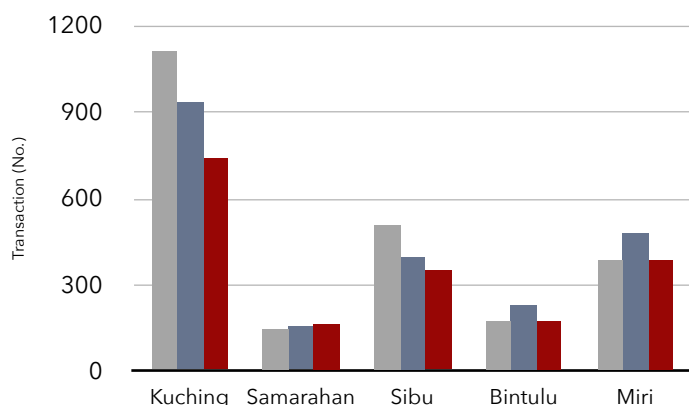


	Vacant Plot	SS T	DS T	SS Semi-D	DS Semi-D	Detach	Condo/Apart	Town House	Flat	LC House	LC Flat
Kuching	11.23	30.55	62.15	11.75	45.04	36.01	28.65	0.58	2.07	7.42	1.55
Samarahan	0.62	12.20	12.81	0.44	4.61	1.59	1.85	1.03	0.18	2.94	0.81
Sibü	5.61	8.24	44.62	1.52	31.39	3.45	0.92	0.82	0	1.01	0
Bintulu	1.12	2.10	21.62	1.42	11.06	7.07	4.21	0	0.44	6.90	0.05
Miri	8.64	30.90	20.19	20.63	18.46	16.70	2.80	0.75	0	1.07	0
Total	27.22	83.99	161.39	35.76	110.56	64.82	38.43	3.18	2.69	19.34	2.41

Total transaction value of residential property in 5 major districts in Sarawak was RM549.79M. The main bulk of active transacted value in Q1 2020 was noted to be in Terrace, Semi-Detached, Detached, Condo/ Apt and Vacant Plot.

Sarawak Residential Property Data 1Q 2020

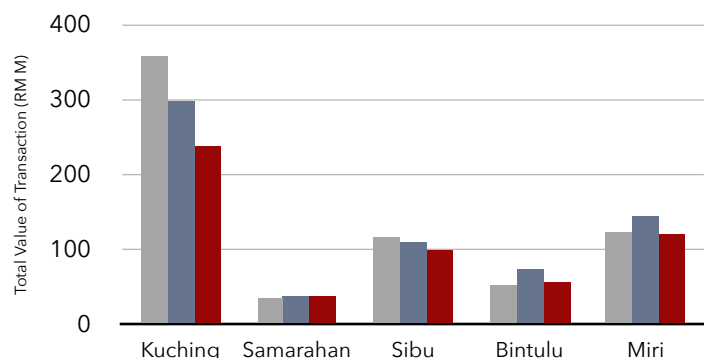
Residential Property Transaction by Region (1Q 2019, 4Q 2019 and 1Q 2020)



	Kuching	Samarahan	Sibü	Bintulu	Miri	Total
1Q 2019	1,114	145	506	173	384	2,322
4Q 2019	933	159	395	233	484	2,204
1Q 2020	743	170	355	172	387	1,827

The total number of residential properties transacted in Sarawak reflected a decline in 1Q 2020 as compared to 1Q 2019 and 4Q 2019.

Value of Residential Property Transaction by Region (1Q 2019, 4Q 2019 and 1Q 2020)



	Kuching	Samarahan	Sibü	Bintulu	Miri	Total
1Q 2019	358.43	33.19	117.52	54.49	122.79	686.42
4Q 2019	299.25	37.80	110.04	73.80	146.22	667.11
1Q 2020	237.31	39.06	97.58	55.99	120.14	550.08

The total value of residential properties transacted in Sarawak dropped in 1Q 2020 as compared to 1Q 2019. This was due to corresponding dropped in transaction volume.

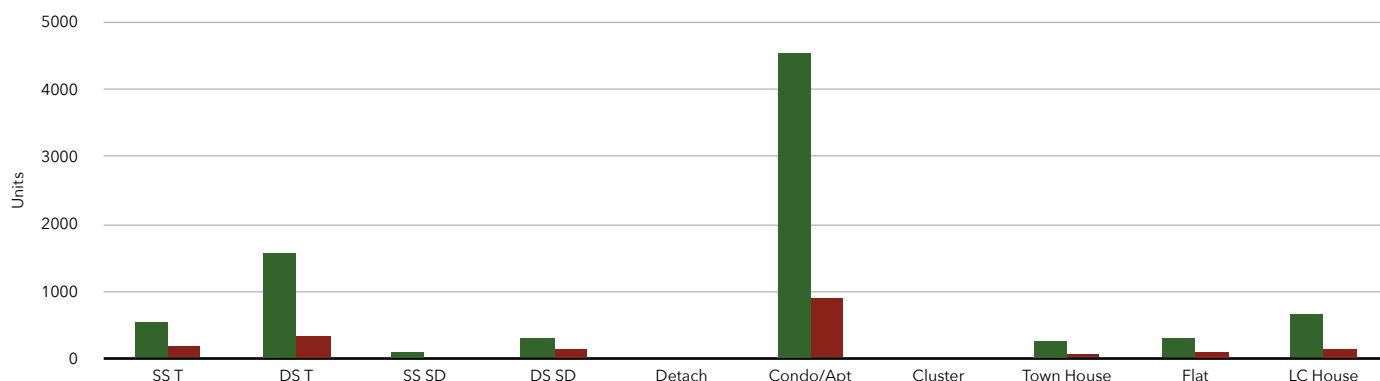
Residential Units Overhang in Sarawak by District and Type (1Q 2020)

The total number of overhang residential units in Sarawak is 1,966 units. Kuching is among the highest followed by Samarahan, Miri and Bintulu.

	SS T	DS T	SS Semi-D	DS Semi-D	Detach	Condo/Apt	Cluster	Town House	Flat	LC House	Total
Total No. of Overhang Units	204	325	29	138	0	904	27	68	110	161	1,966
Betong	0	0	0	0	0	0	0	0	0	0	0
Bintulu	0	13	0	34	0	122	27	0	0	86	282
Kapit	0	0	0	0	0	0	0	0	0	0	0
Kuching	31	107	23	46	0	577	0	68	110	32	994
Limbang	0	0	0	0	0	0	0	0	0	0	0
Miri	26	25	0	30	0	205	0	0	0	0	286
Mukah	0	0	0	0	0	0	0	0	0	0	0
Samarahan	109	169	6	28	0	0	0	0	0	43	355
Sarikei	0	0	0	0	0	0	0	0	0	0	0
Sibü	0	11	0	0	0	0	0	0	0	0	11
Sri Aman	38	0	0	0	0	0	0	0	0	0	38

Sarawak Residential Property Data 1Q 2020

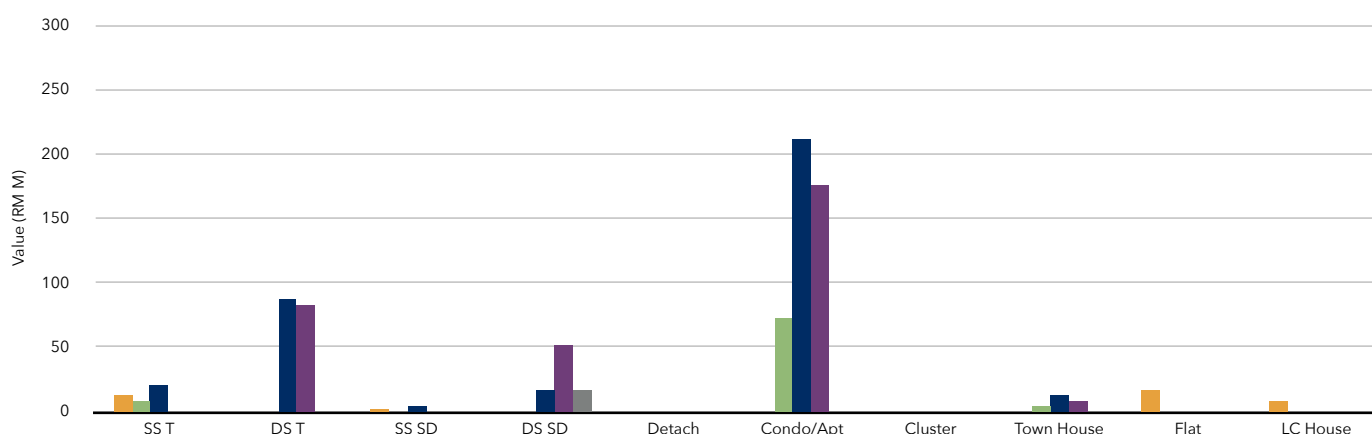
Unsold Residential Units in Sarawak by Type (1Q 2020)



	SS T	DS T	SS SD	DS SD	Detach	Condo/Apt	Cluster	Town H	Flat	LCH	Total
Unit Launched	540	1589	102	306	0	4543	32	261	304	657	8,334
Unsold Units	204	325	29	138	0	904	27	68	110	161	1,966

Condominium/ Apartment, Terrace and Low Cost Houses constituted the main bulk of total unsold residential units. This was due to the higher proportional respective corresponding launches.

Value of Unsold Residential Units in Sarawak by Type and Price Range (1Q 2020)



	SS T	DS T	SS SD	DS SD	Detach	Condo/Apt	Cluster	Town House	Flat	LCH
<RM200k	13.06	0	2.09	0	0	0	1.6	0	15.83	8.35
>RM200k≤RM300k	9.20	0	1.35	0	0	73.02	0	4.88	0	0
>RM300k≤RM500k	21.40	87.05	3.32	17.46	0	160.04	0	13.13	0	0
>RM500k≤RM1M	0	82.40	0	52.14	0	176.26	0	8.67	0	0
>RM1M	0	0	0	16.71	0	0	0	0	0	0
Total	43.66	169.45	6.76	86.31	0	409.32	1.6	26.68	15.83	8.35

Condominium/ Apartment made up the highest total value in unsold residential units, and this is followed by DST, DS SD, SST in descending order.

Standard Operating Procedure (SOP) at Construction Site

With Recovery Movement Control Order (RMCO) in place, almost all activities in the economic, social, religious and education sectors have resumed fully in stages.

While business owners, workers and the general public have been looking forward to this day ever since the movement control order was enforced on March 18, the spectre of COVID-19 will still haunt Malaysians as the coronavirus has yet to be annihilated.

This is why it is absolutely crucial for all parties to remain vigilant and comply with the standard operating procedures (SOPs) and advisories issued by the relevant authorities.

The Ministry of International Trade and Industry (MITI) and Sarawak Disaster Management Committee (SDMC) have established relevant SOP at the construction site. The SOP is reproduced below for easier reference of our readers.



Operating Hours: 7am-10pm



Customer visiting Hours: 8am-5pm



Worker Capacity: 100%

Activities and Protocols

A. Preparation of Information and Documentation

1. Submit the following information to Superintending Officer (SO) or Superintending Officer Representative (SOR):
 - i. Project Name & Project Cost
 - ii. Project Location (GPS coordinates)
 - iii. Details of officer in charge:
 - Director of the company in charge
 - Site Agent (Contractor) & Resident Engineer
 - iv. List of employees/ workers involved.
 - v. A detailed list of Hazard Identification, Risk Assessment and Risk Control (HIRARC) on risk of COVID-19 at construction site.
2. Provide and keep the following documents at the construction site/ premises for inspection by the relevant authorities:
 - i. Project Name & Project Cost
 - ii. Project Location (GPS coordinates)
 - iii. Details of officer in charge:
 - Director of the company in charge
 - Site Agent (Contractor) & Resident Engineer
 - iv. Project Implementation Schedule
 - v. List and number of workers of contractors by trade
 - vi. List and number of workers of subcontractors by trade
 - vii. List of material suppliers and materials used
 - viii. List of heavy machinery suppliers, name of operators, licenses and machinery used
 - ix. List of consultants and workers involved
 - x. Record of workers' movement, health screening for symptoms, cleanliness and construction site/premises management
 - xi. Contractor Pledge on Permission to Operate at Construction Site
3. Display the guidelines outlined in the SOP at a visible place.
4. Provide SOP on how to address employees/ workers with a COVID-19 suspicious case.
5. Provide SOP on how to address employees/ workers with a COVID-19 positive case.

B. Employees/ Workers

1. The number of employees/ workers at the construction site/ premises shall be appropriate to comply with social distancing. It is encouraged to:
 - i. carry out risk management, work scheduling and practice a sequenced and staggered workforce.
 - ii. create an appropriate home working system for employees/ workers who are not involved in construction site/ premises.
 - iii. conduct virtual meeting.
2. Foreigners (employees/ workers and employers) are required to undergo the COVID-19 testing and negative from COVID-19 before being allowed to start work.

C. Employees/ Workers Transportation Vehicle

1. Provide suitable transport vehicles, where applicable, with the practice of social distancing.
2. Carry out disinfection each time after usage and recorded for inspection purpose.
3. Limit the total number of workers using each vehicle.
4. Ensure the social distancing is complied while in a vehicle.

D. Employees/ Workers Movement Provide suitable transport vehicles, where applicable, with the practice of social distancing.

1. Employees/ workers who have just returned from abroad, are not allowed to come to work and enter the construction site/ premises within fourteen (14) days from the date of arrival in Malaysia.
2. The movement of employees/ workers shall be monitored and restricted only from accommodation to construction site/ premises.

E. Transportation of Construction Materials/ Supplies Provide suitable transport vehicles, where applicable, with the practice of social distancing.

1. The movement of materials/ supplies to the site/ premises shall be recorded.
2. The body temperature of drivers/ carriers/ supplier shall be taken and recorded. Hand sanitiser shall be provided and used.

Standard Operating Procedure (SOP) at Construction Site

Activities and Protocols

F. Announcement and Information on SOP Provide suitable transport vehicles, where applicable, with the practice of social distancing.

1. Remind regularly on COVID-19 awareness and preventive measures through announcement, poster awareness and reminder to the employees/ workers.
2. The circulation of SOP information shall be implemented to all relevant agencies and contractors.

G. Emergency Management and Response

1. Appoint one or more coordinators to coordinate on COVID-19 prevention measures in comprehensive manner at the workplace.
2. Coordinators can be either of the following:
 - i. Safety and Health Officer (SHO)
 - ii. Occupational Safety and Health Coordinator (OSH-C)
 - iii. Site Safety Supervisor (SSS)
 - iv. Secretary of the Safety and Health Committee
 - v. The company owner
3. Establish an Emergency Response Committee to prepare and implement procedures on managing emergency cases (in the event of COVID-19 infection or investigation).
4. Bear the costs of disinfection process at construction site/ premises.
5. Bear the costs and arrange an alternative accommodation for quarantine employees/ workers that have close contact with the infected COVID-19 patient.

H. Contact Tracing

1. Collaborate with Ministry of Health (MOH) and authorities in implementing and managing contact tracing.
2. Encourage workers to download and make use of the COVID-19 tracking application endorsed by the Government (COVIDTrace Sarawak, MySejahtera and MyTrace Malaysia).

I. Construction Site/ Premises Entrance

1. Record and declare the details of employees/ workers on construction site/ premises for reference of the authorities.
2. The body temperature of the employees/ workers shall be taken and the symptoms of cough, sore throat and shortness of breaths shall be screened.
3. Prevent any person that suspected of having COVID-19 symptoms from entering the construction site/ premises.
4. Provide hand sanitiser or a place for washing hands.

J. While carrying out construction works

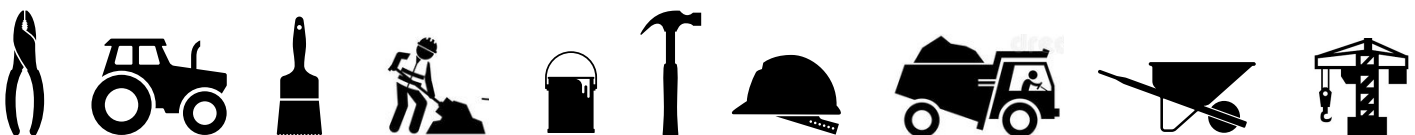
1. Conduct risk management that includes risk element of infection before commencing any work.
2. Control incoming and outgoing movement.
3. Ensure that social distancing (1 meter between employees/ workers) is practised.
4. Ensure the employees/ workers are not working closely to one another for a long period.
5. Activities in enclosed area shall be minimised.
6. Meetings held shall comply with social distancing.
7. Monitor all employees/ workers at all times to prevent gathering.
8. Provide each worker with personal protective equipment such as face masks and sanitiser.
9. Ensure the workers to wash their hands regularly with soap and water and always wear a face mask.
10. Implement disinfection process at construction site/ premises.
11. Employees/ Workers that suspected of having COVID-19 symptoms shall be isolated immediately and taken to the nearby clinic/ hospital for COVID-19 screening.

K. Toilet management

1. Keep the toilet clean, carry out regularly with scheduled disinfection process and recorded.
2. Provide toilet facilities such as disposable cover/ lining (tissue paper) to reduce the risk of spreading the virus through contact in certain areas (toilet door knobs, plumbing heads, flush holders and so on).

L. Break Time Management

1. Ensure that the canteen/ rest area/ prayer room are not crowded by:
 - i. Arranging rest time into smaller groups
 - ii. Provide several dining/ rest/ prayer area
2. Ensure only packed foods are provided.
3. Ensure the food handler wearing face masks and gloves
4. Monitor all employees/ workers at all time from not eating/ resting in group and practising social distancing.



Standard Operating Procedure (SOP) at Construction Site

Activities and Protocols

M. Return Management from Workplace

1. Remind all employees/ workers to shower with soap immediately and wash cloth worn as they arrive at the accommodation.
2. Notify the coordinator promptly if there are any health problems among employees/ workers after work. Accommodation management at construction site/ premises
 1. Carry out disinfection every day and three (3) times daily at a common area.
 2. Provide hand wash and hand sanitiser facilities.
 3. Take body temperature and screening for symptoms of coughing, sore throat or shortness of breath daily before entering their accommodation.
 4. Ensure/ limit number of employees/ workers in a room to avoid crowded and apply social distancing efficiency.
 5. Ensure social distancing (1 meter between employees/ workers) is practised.
 6. Provide workers with personal protective equipment such as face masks.
 7. Prohibit the entry of visitor except those authorised and facility providers.
 8. Prohibit group gathering activities (sports/ prayer/ religion).

N. Records

1. Manage, supervise and keep records of workers on:
 - i. Workers' attendance
 - ii. Health screening
 - iii. Workers' movement
 - iv. Workers' personal information
2. Provide cleanliness management records for construction site/ premises in relation to:
 - i. Disinfection process at any COVID-19 infected area, such as cafeteria/ canteen, toilet and other common areas.
 - ii. Cleaning of other construction site/ premises.
3. Provide construction site/ premises records in relation to:
 - i. Risk Management
 - ii. Incoming and outgoing movement of suppliers, services and any related parties.
 - iii. Inspection by authorities.
 - iv. Announcement and awareness
4. Provide compilation records as stated above for specific patient if the site is infected including medical record.
5. Records should be kept as following:-

No	Types of Records	Retention Period	Storage Location
1	Employees/ Workers Record	7 years	Contractor/ Consultant Office
2	Cleanliness of construction site/ premise record		
3	Construction site/ premises management record		
4	Patient record		



Guidelines for Organising Business Events

Activities and Protocols

Health director-general Datuk Dr Noor Hisham Abdullah said Malaysians have begun adapting to new habits during the MCO, adding that this could be the new norm in the future. "The government will probably discourage mass gatherings for the next six months or one year."

Nonetheless, the government has allowed ministries as well as government and private agencies to hold meetings, seminars, workshops, training courses and conferences, subject to the standard operating procedures (SOPs). The granting permission required, among other things, a maximum number of 250 participants; one meter of social distancing; all participants required to download the MySejahtera application and to scan the QR code during the registration process.

Person under investigation (PUI) and persons under surveillance (PUS) were not allowed to attend, and such events were prohibited from being held in areas placed under the enhanced movement control order (EMCO). In addition, the government had also agreed to allow face-to-face interviews for the intake of new staff.

Planning Phase (Pre-Event)

A. Liaison with Sarawak Government and Public Health Authority

- Both the organiser and venue provider to appoint a **Liaison Officer** for specific role in order to **coordinate, communicate** and **ensure** the implementation of the guidelines and general SOPs.
- The contact information of the Liaison officer must be shared with relevant parts and contact should be available on a 24/7 basis.

B. Risk Assessment

The organiser to perform risk management. Some consideration during risk assessment include:-

- Current pandemic status;
- Crowd density/ Number of participants;
- Nature of contact between participants: Indoor or outdoor, layout and capacity of the venue;
- Type or purpose of the Event;
- Registered; non-registered participants; and/or invited guests;
- Profession of the participants;
- Number of attendees coming from countries or areas affected by the COVID-19 outbreak within 14 days prior to the event;
- Age of participants;
- Availability of health and precautionary measures based on related guidelines and advisories (i.e: medical assistance; temperature screening, hand sanitiser, face mask)

C. Capacity and Resource Assessment

- Access to medical assistance for the event.
- Risk mitigation supplies.
- Technologies available to assist with the tracing of participants.
- General supplies by venue provider and readiness.
- Isolation facilities in the venue.
- Manpower such as organising committee members, venue staffs, third-party supplier working crew available to support the event and ensure the implementation of the SOP.

D. Coordination Meetings

- Coordination meetings to be held prior to the event to go through the approved SOP and plans.
- The venue provider to provide briefing on their existing in-house SOP to all parties involved in the event for synchronisation of execution.

E. Training and Briefing

- The organiser, venue provider, and any third party suppliers involved to provide training and briefing to all their staffs to ensure the guideline is well disseminated and understood amongst their network.

F. Participant Pre-Event Communication and Education

- To avoid attending the event if unwell.
- Reminders to participants on precautionary measures.
- Notification to participants on the precautionary measures taken at all points of entry such as airports and actions mobilised if someone displays COVID-19-like symptoms.
- To download and register for contact tracing apps such as MySejahtera and COVIDTrace.
- Reminder to participants attending the event to wear face masks and sanitise their hands.
- For foreigners/ non-Malaysian participants attending the event, reminders to purchase travel and medical insurance.

G. Equipment Delivery

- All related equipment is to be delivered to the venue through designated access only.
- All items to be delivered and bought onsite must be disinfected properly and labelled before delivery to the event site.
- The delivery process must be strictly monitored and to ensure all delivery staffs to wear face mask, conduct temperature screening, sanitise hand with hand sanitiser or wash their hand with soap, social distancing during loading & un-loading and registration of their information such as full name as per NRIC or passport, contact number, company name and address before allowed to enter the premise or venue.

Guidelines for Organising Business Events

Activities and Protocols

Operational Phase (During the event)

A. Risk Communication and Continuous Education

- Preventive measures, especially respiratory etiquette, hand hygiene practices, and social distancing;
- Face mask is mandatory throughout the event;
- Information on COVID-19 symptoms;
- Advice on self-monitoring for symptoms;
- Reminder if one of feeling unwell or developing symptoms during the event, to access medical assistance immediately;
- To not attend the event if unwell;
- Discouragement of handshake and hugging with alternative greeting measures.

B. Isolation and Treatment Facilities

- The organiser and venue provider must provide isolation room or area at the event site and evacuation plan for participants or any guests who develop symptoms while waiting for a health assessment.
- People who become ill while at the event should be isolated immediately and seek medical assistance.
- Any participants or guests who becomes unwell with COVID-19 like symptoms will be treated in nearest identified government health facilities or nearest district hospital where appropriate containment capacity and expertise are available at these facilities.

C. Registration

- Pre-registration to the event and the use of self-check in counters on-site or any other digital method of registration is strongly recommended to promote efficiency.
- Registration counters must be spread out to wider areas to avoid congestion.
- Clear floor markings with at least 1 (one) meter distance to ensure safe distancing in queue lines.
- All participants, invited guests, exhibitors and working crews and any other person entering the event space must register their personal information such as real name as per official ID or passport, contact number, affiliate organisation, state and country of origin (for non-Malaysian).

D. Admission to event space

- Admissions to event space through designated access must be strictly controlled with valid identification or badge to ensure traceability.
- The organiser must conduct temperature screening for all guests including event participants, invited guests, exhibitors, working crews and any other person before entering the event space.
- All guests entering the event space must wear a face mask and sanitise their hand.

- Any guests with body temperature at or above 37.5 degree celsius or/and displaying respiratory symptom such as cough, running nose, shortness of breath or breathing difficulties must be denied entry and will be requested to proceed to isolation room or area to seek medical attention immediately.

D. Access point and crowd control

- The organiser to work with the venue provider to identify the capacity of the venue whilst considering precautionary measures such safe distancing, designated access points and efficient line management in all types of set up and sessions.
- Floor markings, barricades, ropes and stanchion can be considered to better control crowd flow.
- Headcount systems to be in place at the access points to monitor the number of guests entering the event venue.
- Allocation of longer meal times for coffee break & lunch and staggered meal schedules should be considered in the programme to ensure that the queues and dining capacity are key to safe levels of density.
- Gathering is prohibited outside the event space before and after the event.

E. Contact Tracing

- The organiser to implement contact tracing systems on all guests entering the event space.
- The use of a tracing app such as MySejahtera and COVIDTrace is highly encouraged to ensure that the information is readily available and can be efficiently sent to public health authorities should the need arise. Alternatively, manual registration must be in placed.

F. Venue set up

- Safe distancing at least 1 (one) meter is mandatory at any type of events and activities at any venues with any type of setup.
- Meeting amenities: Mints to be placed individually on the table; guests are encouraged to bring their own writing instruments.



Guidelines for Organising Business Events

Activities and Protocols

Operational Phase (During the event)

H. Food and beverages

- All food including open plated food, dome setting and buffet must be supervised, individually served and distributed by designated catering staff.
- Proper boxed or pre-packed food is highly recommended and to be distributed by catering staff including cutlery.
- Water fountain is prohibited as drinking water station. Bottled water, packet drinks, packet creamer, and packet sugar should be considered.
- Hot beverages such as coffee and tea to be handled and distributed by catering staff.
- Safe distancing at least one (1) meter must be implemented in queues with proper floor markings and seating arrangements during meals.
- Designated garbage for food waste disposal and must be clean and empty timely.
- Separate entry and exit points can be considered at the food and beverage distribution area.
- All catering staff must put on a mask and hand glove at all times.

I. Audio visual crew and equipment

- All audio-visual crew or technicians (in-house or third party) stationed at the event must wear face mask throughout their duty.
- Hand sanitiser to be made available at the AV console at all times; within safe distance as alcohols are flammable.
- Sharing of passing of a microphone during panel discussion is strictly prohibited.
- Remote Simultaneous Interpretation (RSI) via mobile solution is highly recommended.
- AV console, control panel and laptop must be sanitised thoroughly.
- To limit working crew at AV console.

J. Cleanliness and Hygiene of event space

- Event venue should be disinfected daily after an event everyday and increase frequency of cleaning and disinfection for washrooms and frequently touched spots such as door handles, elevator buttons (inside and outside), staircase handrails etc.
- Hand sanitiser with minimum 70% alcohol to be made available around the venue at all times.
- Usage of toilets should be limited to the number of cubicles available at a time.
- Venue provide to implement "Garbage Classification" for face mask disposal, food waste disposal and general waste disposal closed bins with clear identification

K. Transportation for participant

- Transportation providers must abide to the SOP or guidelines issued by the Federal Government of Malaysia and/or Sarawak State Government on public transportation.

L. On-site daily debrief

- Daily briefing to be conducted before and after the event to ensure the guidelines or standard operating procedures (SOP) are adhered to.

Post Event (After the event)

A. Registration List

- After the event, if Sarawak State Health Department suspect that transmission of the COVID-19 has occurred; organisers and participants should offer full cooperation to them.
- Organiser is required to keep a full registration list inclusive of invited guests for at least six (6) months; to be submitted to public health authorities should a contact tracing process be required.

B. Lesson Identified and Legacy

- Post-event meetings with organiser, venue provider and other relevant suppliers to be implemented to review findings and the precautionary steps taken during the event for feedback and future guidelines improvement.
- It will be important for lessons from any event to be identified through review after the event so that they can be passed on to future event organiser.

Important Notice

Scope

Organising Business Events such as corporate meetings, seminars, conferences and conventions.

Activities Allowed

A maximum of 250 participants subject to maximum 50% normal capacity of the event space with minimum one(1) meter social distancing.

Prohibited Activities

- ★ If it is difficult to control the crowd and behaviour.
- ★ Sharing of rooms are not allowed if overnights stays are involved.
- ★ No self-service buffet or self-service sharing of open plated food is allowed.

Standing Directives

- ★ Immigration policies and Movement Restriction order of SOPs issued from time to time by State Disaster Management Committee.
- ★ Directions used by Majlis Keselamatan Negara.
- ★ Patients under Investigation (PUI) and Person under Surveillance (PUS) are not allowed to participate.

Sarawak COVID-19 Quarantine Guidelines

The Sarawak Disaster Management Committee's (SDMC) announced that Malaysians will be allowed to enter Sarawak from tomorrow without prior registration with it or COVID-19 testing. The previously released Standard Operating Procedures (SOP) for Malaysian citizens looking to enter Sarawak will be abolished and replaced with new SOP under the RMCO.



Enter Sarawak

Non-Malaysians, Malaysians travelling from outside of Malaysia and Sarawak Permanent Resident Holders

Step 1: Apply for permission to enter Sarawak

Enter Sarawak Form

1. You are required to submit Enter Sarawak Form application in a minimum of 12 hours BEFORE departure date
2. It is MANDATORY to attach the following documents in the Enter Sarawak from application:
 - i. Passport Front Page
 - ii. Last Entry to Malaysia Passport Stamp
 - iii. Flight itinerary
 - iv. Visa Permit (if applicable) or letter from Sarawak Immigration Department
 - v. Letter from Company of Self Declaration to borne Costs of Quarantine and COVID-19 Tests (if applicable)
 - vi. Marriage Certification (Spouse to Sarawakian)
 - vii. Other supporting documents.

Upon submission of Enter Sarawak application, Non-Malaysians and Non-Sarawakians agree to pay for 14-days Quarantine Order accommodation and Swab test.



Enter Sarawak

All Malaysians and Non-Malaysians from West Malaysia and Sabah (with no overseas travelling history)

Step 1: Apply for E-Health Declaration Form (E-HDF)

* You are required to submit this declaration WITHIN 12 hours before Departure Time



Within Sarawak

All Malaysians and Non-Malaysians travelling by Air

Step 1: Apply for E-Health Declaration Form (E-HDF)

* You are required to submit this declaration WITHIN 12 hours before Departure Time

Important Notice

1. Malaysian citizens and foreigners who enter Sarawak from overseas are required to take the rT-PCR test three (3) days before entering Malaysia. Upon arrival in Sarawak, they are required to undergo fourteen (14) days of quarantine at a designated surveillance centre.
2. Random rT-PCR test will be done for every flight that goes to Sarawak.

Source: Sarawak Disaster Management Committee



MAJOR PAST EVENTS

29 JUNE 2020



A dialogue session was organised by Ministry of Local Government and Housing (MLGH) Sarawak to discuss SHEDA's proposal of creating more economic activities to respite the housing and real estate sector. YB Dato Sri Prof Dr Sim Kui Hian, Minister of MLGH Sarawak chaired the dialogue session. The permanent secretary, Dato Antonio Kahti Galis, and other senior MLGH officers were also present.

Dr Christopher Ngui, Dr Richard Tan, Cr Sim Kiang Chiok, Augustine Wong and Louis Ting from SHEDA were also present.

The dialogue session has produced many positive outcomes which could respite the housing and real estate sector which has been badly affected by the COVID-19 pandemic.

UPCOMING EVENTS

27th SHEDA Annual General Meeting 2020

Members can log in to SHEDA website: sheda.org.my to view, download / print the Notice of Meeting and corresponding documents.

★ **4th September 2020**
★ **10am**
★ **Imperial Hotel Kuching**

NEWS FLASH!!!

The Home Ownership Campaign (HOC), which ran throughout 2019, was designed to encourage the increase in home ownership among Malaysians. And now, it's back again till 2021!

Due to the COVID-19 pandemic and the subsequent Movement Control Order (MCO), the Malaysian economy took a heavy hit across all sectors.

In order to "support businesses and strengthen the nation's economy", the Prime Minister introduced the Short-Term Economic Recovery Plan (PENJANA) during his speech on 5th June 2020.

Amongst the many initiatives that were presented, the reintroduction of HOC 2020 was one of them!



HOC 2020-2021 is now open for registration!!!!!!

Details of HOC 2020-2021 is now available at SHEDA Website @ sheda.org.my. Members can log in to SHEDA website to view, download/print the necessary forms and documents.