



SARAWAK HOUSING AND REAL ESTATE DEVELOPERS' ASSOCIATION

SHEDA STATE SECRETARIAT ADDRESS:

Sub-Lot 42, 2nd Floor, Tabuan Stutong Commercial Centre
Jalan Setia Raja, 93350 Kuching, Sarawak
Tel : +6 082-366 334, 366 434, 366 960, Fax :+6 082-365 001
Email: secretariat@sheda.org.my
Website: www.sheda.org.my
FB: www.facebook.com/shedamalaysia

MEMBERSHIP APPLICATION FORM

CATEGORY ORDINARY / AFFILIATED

SARAWAK HOUSING AND REAL ESTATE DEVELOPERS' ASSOCIATION

APPLICATION FOR MEMBERSHIP

ELIGIBILITY

Membership of the Association is opened to any company engaged in housing development or property development in Sarawak provided that such company shall have a business office in Sarawak.

MEMBERSHIP CATEGORIES & FEES

Category	Definition	Entrance Fee	Subscription Fee
Ordinary Member	Any company that meets the above requirements	RM 3000	RM 1200 per annum
Affiliated Member	Any company which is a subsidiary of an Ordinary Member	RM 1000	RM 800 per annum

1. Company details
2. Project details
3. Company & Representative(s) Details
4. Proposer & Seconder must be valid SHEDA Ordinary Members / Sign & Company Stamp
5. **Borang I** (*The Business, Professions & Trading Licensing Ordinance*) note # 1
6. **Borang 13** (Pls Tick) or **Section 28** (Pls Tick) (*Certificate of incorporation on change of name*) note # 1
7. **Form 9** (Pls Tick) or **Section 17** (Pls Tick) (*Business Registration Certificate*) note # 1
8. **Form 24** (Pls Tick) or **Section 78** (Pls Tick) (*Return of Allotment Shares*) note # 1
9. **Form 49** (Pls Tick) or **Section 58** (Pls Tick) (*Particulars of Directors, Managers & Secretaries & Changes of Particulars*) note # 1
10. Certification of Paid Up Capital (*minimum RM100,000*) note # 1
11. For Other Division-Copy of letter of approval from Land & Survey Department or BDA for Conversion & Subdivision on Projects note # 2
12. Copy of Land Development and Sales & Purchase Agreement note # 2
13. Extract of Land Title (*Original Copy or Digital signed*) note #2
14. Copy of Land Title note # 2
15. Copy of SPA Approval Plan note # 2
16. Copy of Project Brochure
17. Copy of Developers License (License No./ Expiry Date) note # 2
18. Copy of Advertisement Permit (License No./ Expiry Date) note # 2
19. **Entrance & Subscription Fee** - **RM 4,200 (Ordinary Member)**
- **RM 1,800 (Affiliated Member)**

} Please Print in Separate Form

Note:

1 certified true copy by company auditor

2 certified true copy by co. lawyer(s)

3 to expedite acceptance and processing of the applications:-

- a) please provide full set of the pre-requisite documents as per check list.
- b) ensure all company related forms and documents are duly certified by company auditor (*refer to note # 1*) while all project related documents are certified by company lawyer (*refer to note # 2*).
- c) at least 1 complete set of pre-requisite project details is required for consideration (*but you may submit more than 1 project details if it deems necessary*).

APPLICATION & DECLARATION

**To: The Secretary-General
SARAWAK HOUSING AND REAL ESTATE DEVELOPERS' ASSOCIATION (SHEDA)**

We wish to apply for the following membership and enclosed the following documents for your consideration:

- | Ordinary Member | | Affiliated Member | |
|---|--------------------------|-------------------|--------------------------|
| • A duly completed application form (Please print in separate form) | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Borang I (<i>The Business, Professions & Trading Licensing Ordinance</i>) note # 1 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Borang 13 (<i>Pls Tick</i>) <input type="checkbox"/> or Section 28 (<i>Pls Tick</i>) <input type="checkbox"/> (<i>Certificate of incorporation on change of name</i>) note # 1 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Form 9 (<i>Pls Tick</i>) <input type="checkbox"/> or Section 17 (<i>Pls Tick</i>) <input type="checkbox"/> (<i>Business Registration Certificate</i>) note # 1 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Form 24 (<i>Pls Tick</i>) <input type="checkbox"/> or Section 78 (<i>Pls Tick</i>) <input type="checkbox"/> (<i>Return of Allotment Shares</i>) note # 1 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Form 49 (<i>Pls Tick</i>) <input type="checkbox"/> or Section 58 (<i>Pls Tick</i>) <input type="checkbox"/> (<i>Particulars of Directors, Managers & Secretaries & Changes of Particulars</i>) note # 1 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Certification of Paid Up Capital (<i>Minimum RM100,000</i>) note # 1 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of letter of approval from Land & Survey Department or BDA for Conversion & Sub division on Projects note # 2 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of Land Development and Sales & Purchase Agreement note # 2 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Extract of Land Title (<i>Original Copy or Digital signed</i>) note # 2 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of Land Title note # 2 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of SPA Approval Plan note # 2 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of Project Brochure | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of Developers License (License No. / Expiry Date) note # 2 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Copy of Advertisement Permit (License No. / Expiry Date) note # 2 | <input type="checkbox"/> | | <input type="checkbox"/> |
| • Entrance & Subscription Fee - RM 4,200 (Ordinary Member) | <input type="checkbox"/> | | <input type="checkbox"/> |
| - RM 1,800 (Affiliated Member) | <input type="checkbox"/> | | <input type="checkbox"/> |

Enclose herewith a cheque no: _____ for the sum of RM _____
being payment of entrance and subscription fees for the year _____ payable to "SARAWAK HOUSING AND REAL ESTATE DEVELOPERS' ASSOCIATION"

We declare that the information supplied in this application is true. We also hereby agree to abide by the Rules & Constitution of the Association

SIGNATURE & COMPANY STAMP

Name : _____

Designation : _____

Date : _____

Note: The Association reserves the right to reject any application without assigning any reason thereof.

PROJECT DETAILS

Section A – Details of Current & On Going Project

Name of Project & Location	Approval no.	Total Land Area	Total No of Units	Type of development (No of Units)			
				Residential	Commercial	Industrial	Others

Section B – Completed Project

Name of Project & Location	Total Land Area	No of Units	Date Completed

Section C – Project Under Planning / Submitted for Planning Approval

Name of Project & Location	Total Land Area	No of Units	Type of Development

COMPANY & REPRESENTATIVE(S) DETAILS

Kindly complete the particulars in the appropriate sections in block letters.

Name of Company:

Registered Address :

Correspondence
Address :

Telephone No (s):

Fax No:

Email Address:

Website:

Date of Formation
Of Company:

Paid-up Capital
as at.....)

Name of
Representative (1):

Identity Card No:

Male (M)

Female (F)

Designation:

H/P No:

Professional
Qualification (if any):

Name of alternate
Representative (2):

Identity Card No:

Male (M)

Female (F)

Designation:

H/P No:

Professional
Qualification (if any)

PROPOSER & SECONDER

PROPOSER

We, _____ (Name of Company) hereby proposed this application for membership.

SIGNATURE OF PROPOSER & COMPANY'S STAMP

Name : _____

Designation : _____

Membership No: _____

Receipt Number: _____ Subs Yr: _____

SECONDER

We, _____ (Name of Company) hereby second this application for membership.

SIGNATURE OF SECONDER & COMPANY'S STAMP

Name : _____

Designation : _____

Membership No: _____

Receipt Number: _____ Subs Yr : _____

NOTE:

The Proposer and Seconder must be Ordinary Members of the Association with no outstanding subscription due for that particular year.